

Introduction

American Society of Training & Development (ASTD) Global Network Hong Kong is the world's largest professional association dedicated to the training and development. This year, there were 9,000 participants from more than 70 countries participating in the ASTD 2010 International Conference & Exposition in USA. There was an awards celebration whereby ASTD presented Excellence in Workplace Learning & Performance Awards to organisations from around the world commending them on outstanding initiatives which have made an impact to the people development in their organisations. Hong Kong is proud to have two awards bestowed on two organisations – Hong Kong Police Force and Synergis Management Services Limited.

In this sharing session, ASTD members will share their insights from the ASTD 2010 International Conference & Exposition. In addition, Synergis Management Services Limited will share how they developed and executed their initiatives which were deserving of the ASTD Excellence Award.

Program Outlines

1. **Reception, Networking and Snacks** 6:30pm – 7:00pm
2. **Welcome Speech and Introduction on ASTD 2010 International Conference & Exposition** 7:00pm – 7:30pm

Speaker: **Mr Peter Yip**, President, ASTD Global Network Hong Kong

3. **Sharing Session on ASTD 2010 International Conference & Exposition** 7:30pm – 8:15pm

Speaker: **Ms. Audrey Loh**, Senior Consultant, WorldBridge Holding Limited
Ms. Regina Tse, Learning and Development Manager, Asia, Dentsply Asia

4. **ASTD Excellence Awards Sharing Session** 8:15pm to 9:15pm

Speaker: **Mr. Steve Chow**, HR Director and **Daphne Chan**, L&D Manager of Synergis Management Services Limited
– **Service Pioneer in Macau Property Management Industry**

5. **Closing** 9:15pm to 9:30pm

HKIHRM thanks the honorable speakers for their contributions to the seminar.

Enquiries: For programme details, please contact Joyce Chan by email to joyce.chan@gnhk-astd.hk, or Candy Yuen by email to candy.yuen@gnhk-astd.hk, or Dorcas Lam by email to dorcas.lam@gnhk-astd.hk. For enrollment, please contact Natalie So at 2837 3883 or email to training@hkihrm.org

Date & Time:
July 27, 2010
(Tuesday)
6:30pm – 9:30pm

Venue:
Cliftons, Level 33, 9
Queen's Road
Central, Hong Kong

Language:
English

Fees:
HKIHRM / ASTD
Members
HK\$280

Non-Members
HK\$340

**Continuous
Professional
Development
(CPD):
3 Hours**

Enrolment Form

FAX: (852) 2881 6062 for reservation

Ref: S10-NN-AST-015

**Post-conference Sharing Session on ASTD 2010 –
International Conference & Exposition**

astd

Date & Time: **July 27, 2010** (Tuesday) 6:30pm – 9:30 pm

Venue: Cliftons, Level 33, 9 Queen's Road Central, Hong Kong

Enquiries: For programme details, please contact Joyce Chan by email to joyce.chan@gnhk-astd.hk, or Candy Yuen by email to candy.yuen@gnhk-astd.hk, or Dorcas Lam by email to dorcas.lam@gnhk-astd.hk. For enrollment, please contact Natalie So at 2837 3883 or email to training@hkihrm.org

Full Name (surname) Mr/Ms/Mrs (first name) _____

Position _____ Company _____

Non-member HKIHRM/ASTD Member No. (Individual/Corporate) _____ (For enrolment under corporate membership, HKIHRM would deem such enrolment authorized by the corresponding corporate member)

Address _____

Telephone _____ Mobile _____ Email _____
(for sending e-confirmation)

Enclosed is a crossed cheque for HK\$ _____ Cheque No. _____ Bank: _____

Please issue: invoice/ receipt [Official receipt and/or invoice will only be issued upon request]

Remarks to HKIHRM Training Events

- HKIHRM reserves the right to cancel, modify or postpone the program.
- HKIHRM reserves the right to reject an enrolment at any point of time.
- Please note that all HKIHRM membership are non-transferable, either to another individual or group companies.

PAYMENT:

A copy of this enrolment form AND a crossed cheque made payable to **Hong Kong Institute of Human Resource Management Ltd** should be sent to **Training Department, 1503, 15/F, 68 Yee Wo Street, Causeway Bay** at least 7 days before the program commencement date. **Otherwise HKIHRM reserves the right to cancel the enrolment.**

ENROLMENT / CONFIRMATION:

- Enrolment / reservation by email and/or fax are welcome but confirmation is subject to payment in full.
- Confirmation will be sent by email 4 days prior to the program to those who have settled payments only.
- The maximum number of enrolment from each company to the same round of Certificate Program is six
- In case of over-subscription, priority will be given to HKIHRM members who have settled the program fees and those who enrolled to full program.

CANCELLATION/ REFUND:

- All fees paid are **NON refundable unless written notice is received before the commence of the program:**
 - **More than 10 business days:** Full refund minus HK\$200 administrative fee per event
 - **Less than 10 business days:** All fees paid will be forfeited but substitutions could be made with written notice to HKIHRM. Any fee difference between member and non-member rate will be charged.
- **HKIHRM reserves the right to charge the full program fees if cancellation is not notified before the start of the event.**

WEATHER:

All programs will not be held as scheduled if Typhoon Signal No. 8 or above/Black Rainstorm Warning is still hoisted after (or is announced to be held at/after) 6:00am for morning programs; 10:00am for afternoon programs; and 2:00pm for evening programs. Participant will be notified the details of the make-up class as soon as possible.